

**NADI MUSLIM COLLEGE  
TERM ONE PLANNER 2025**

WEEK	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	DAY TODS	THEME
1	<b>27/01</b> <b>PREP</b> TERM 1 BEGINS ADMIN/HOD/STAFF MEETING, DEPT MEETING /REQUISITION	<b>28/01</b> D1 -YR 10, 12 CLASSES BEGINS -YR 9 ORIENTATION -YR 11- SETTILING WITH NEW SUBJECT CHOICES. -YR. 13 – SETTILING IN -F/T TIME- PERIODS 1/2/3	<b>29/01</b> D2 -SCHOOL ASSEMBLY -LESSONS RESUME FOR ALL LEVELS -TERM CALENDAR FINALIZED & DISTRIBUTED.	<b>30/01</b> D3 -YEAR 9 FORMS FINALIZED -YEAR 11 FORMS FINALIZED -SUBJECT TIMETABLE-TRIAL VERSION IN USE -F/T'S & LEVEL DEANS FINALIZED	<b>31/01</b> D4 -DEPT. MEETING MINUTES DUE TO VP -FORM VIBER GROUP FORMED (MUST HAVE ALL STUDENTS IN THE GROUP) -ATHLETICS MEETING	<b>MJ, EWC, SC, AS, ND, SG, WK, LN, SSP, ST, RJ, SK, AM, MAH, HA, AK, NM, MM, SDN</b>	<b>GRATITUDE</b>
2	<b>03/02</b> D5 -STAFF BRIEFING -DEPT. LTP AND PRESCRIPTION GIVEN TO VP TO CHECK AND ENDORSE, READY TO USE BY TEACHERS.	<b>04/02</b> D1	<b>05/01</b> D2 -COMMITTEE LIST FINALIZED -DEPT. CALENDAR DUE TO VP -STAFF BIO DATA	<b>06/02</b> D3 ALL COMMITTEE MEETINGS	<b>07/02</b> D4 -FORM LIST DUE TO OFFICE WITH BC's - STUDENT BIO-DATA (SOFT COPY DUE TO OFFICE	<b>MBK, SKM, MAS, RM, SSA, MS, RB, GM, RK, JC, ER, AM, MAH, HA, AK, NM, MM, SDN, SK, JK</b>	<b>COURAGE</b>
3	<b>10/02</b> D5 -STAFF BRIEFING -COMMITTEE MEETING MINS DUE TO OFFICE -LANG DEPT VERIFICATION BEGINS	<b>11/02</b> D1 -SCHOOL ASSEMBLY -ATHLETICS TRAINING BEGINS	<b>12/02</b> D2	<b>13/02</b> D3 -NEWSLETTER 1 TO PARENTS	<b>14/02</b> D4 -SHABE-BARAAT PROGRAM -LANG DEPT VERIFICATION ENDS	<b>ES, VK, AD, ML, SK, ST, RD, SAA, CS, SG, FA, AM, MAH, HA, AK, NM, MM, SDN, JK</b>	<b>INTEGRITY</b>
4	<b>17/02</b> D5 -HOD MEETING -CAPS MEETING – Y13 -COMMERCE DEPT VERIFICATION BEGINS	<b>18/02</b> D1 -DEPT. MEETINGS -CAPS MEETING Y12	<b>19/02</b> D2 -CAPS MEETING Y11	<b>20/02</b> D3 <b>-PREFECTS' INVESTITURE</b> IWP DUE TO OFFICE	<b>21/02</b> D4 -GENDER COUNSELING MEETING 1 -COMMERCE DEPT VERIFICATION ENDS	<b>MMG, ME, PM, MR, DD, SDS, SS, VW, SSR, LD, PV, PM, AM, MAH, HA, AK, NM, MM, SDN, SK, JK</b>	<b>FAMILY</b>
5	<b>24/02</b> D5 -STAFF BRIEFING -CAPS MEETING Y10 -S/SC DEPT VERIFICATION BEGINS	<b>25/02</b> D1 -SCHOOL ASSEMBLY -CAPS MEETING Y9	<b>26/02</b> D2 -INTERHOUSE FIELD EVENTS (1/2 DAY)	<b>27/02</b> D3 -STUDENT COUNCIL MEETING 1 -INTERHOUSE	<b>28/02</b> D4 <b>EMERGENCY DRILL</b> -S/SCIENCE DEPT VERIFICATION ENDS	<b>RJ, EWC, SC, AS, ND, SD, LN, SSP, ST, MJ, MMS, AM, MAH, HA, AK NM, MM, SDN, SK, JK</b>	<b>RESPONSIBILITY</b>
6	<b>03/03</b> D5 -STAFF BRIEFING -RAMADHAN STARTS -MID TERM PAPER DUE TO HOD -SCIENCE DEPT VERIFICATION BEGINS	<b>04/03</b> D1 MID TERM PAPER DUE TO VP	<b>05/03</b> D2 -ACADEMIC COUNSELLING Y13	<b>06/03</b> D3 -ACADEMIC COUNSELLING Y12	<b>07/03</b> D4 -SCIENCE DEPT VERIFICATION ENDS	<b>MAS, SKM, RM, SSA, MBK, MS, RB, GM, RK, JC, ER, AM, MAH, HA, AK, NM, MM, SDN, SK, JK</b>	<b>EQUALITY</b>
7	<b>10/03</b> D5 -STAFF BRIEFING -MATHS/PHYSICS DEPT VERIFICATION BEGINS	<b>11/03</b> D1 -SCHOOL ASSEMBLY	<b>12/03</b> D2	<b>13/03</b> D3	<b>14/03</b> D4 -MATHS/PHYSICS DEPT VERIFICATION ENDS	<b>CS, ES, AD, ML, SK, NK, RD, SG, LD, VK, FA, AM, MAH, HA, AK, NM, MM, SDN, SK, JK</b>	<b>HONESTY</b>
8	<b>17/03</b> D5 -HOD MEETING	<b>18/03</b> D1 -DEPARTMENT MEETING	<b>19/03</b> D2	<b>20/03</b> D3	<b>21/3</b> D4	<b>ME, VW, SDS, DD, MR, PM, MMA, SS, SAA, SSR, PV, AM, MAH, HA, AK, NM, MM, SDN, SK, JK</b>	<b>BEING RESPECTFUL</b>
<b>MID TERM EXAMINATION FOR ALL LEVELS- TRAINING FOR NEW ENGLISH CURRICULUM YEAR 9's</b>							
9	<b>24/03</b> D5 -MARKS DUE TO STUDENTS -STAFF BRIEFING -LANG/URDU DEPT VERIFICATION BEGINS	<b>25/03</b> D1 -MARKS DUE TO FORM TEACHERS -SCHOOL ASSEMBLY	<b>26/03</b> D2 -MARKS DUE TO HOD'S	<b>27/03</b> D3 -STUDENT COUNSEL MEETING 2 -ANALYSIS/MASTERSHEET DUE TO VP	<b>28/03</b> D4 -MASTER MARK SHEET DUE TO OFFICE -LANG/URDU DEPT VERIFICATION ENDS	<b>SC, EWC, MJ, AS, ND, SD, MMS, LN, SSP, ST, RJ, AM, MAH, HA, AK, NM, MM, SDN, SK, JK</b>	<b>ACCEPTANCE</b>
10	<b>31/03</b> D5 <b>EID UL FITR (TENTATIVE)</b> -OT/COMP DEPT VERIFICATION BEGINS	<b>01/04</b> D1 TERM 1 PAPERS DUE TO HOD	<b>02/04</b> D2 <b>EMERGENCY DRILL</b>	<b>03/04</b> D3 TERM 1 PAPER DUE TO VP	<b>04/04</b> D4 NADI ATHELETIC ZONE MEETING -OT/COMP DEPT VERIFICATION ENDS	<b>JC, MBK, SKM, MAS, RM, SSA, MS, RB, GM, RK, ER, AM, MAH, HA, AK, NM, MM, SDN, SK, JK</b>	<b>GENEROSITY</b>
11	<b>07/04</b> D5 -STAFF BRIEFING -I/ARTS DEPT VERIFICATION BEGINS	<b>08/04</b> D1 -SCHOOL ASSEMBLY	<b>09/04</b> D2	<b>10/04</b> D3	<b>11/04</b> D4 -GENDER COUSELLING MEETING -I/ARTS DEPT VERIFICATION ENDS	<b>AD, ES, VK, , ML, SK, NK, RD, SG, CS, SAA, FA, AM, MAH, HA, AK, NM, MM, SDN, SK, JK</b>	<b>SELF-DISCIPLINE</b>
12	<b>14/04</b> D5 -HOMEC DEPT VERIFICATION BEGINS	<b>15/04</b> D1 -STAFF MEETING MEETING WITH THE ADMIN TEAM	<b>16/04</b> D2	<b>17/04</b> D3 -HOMEC DEPT VERIFICATION ENDS	<b>18/04</b> D4 <b>GOOD FRIDAY</b>	<b>SSR, ME, SDS, DD, VW, PM, PV, MR, MMS, SS, LD, AM, MAH, HA, AK, NM, MM, SDN, SK, JK</b>	<b>POLITENESS</b>
13	<b>21/04</b> D5 -HOD MEETING <b>EASTER MONDAY</b> PEMAC DEPT VERIFICATION BEGINS	<b>22/04</b> D1 -SCHOOL ASSEMBLY -DEPARTMENT MEETING	<b>23/04</b> D2	<b>24/04</b> D3 STUDENT COUNSEL MEETING 3	<b>25/04</b> D4 -PEMAC DEPT VERIFICATION ENDS	<b>ND, EWC, MJ, SC, AS, SD, MMS, LN, SSP, ST, RJ, AM, MAH, HA, AK, NM, MM, SDN, SK, JK</b>	<b>PERSEVERANCE</b>
14	<b>28/04</b> D5	<b>29/04</b> D1	<b>30/04</b> D2	<b>01/05</b> D3	<b>02/05</b> D4	<b>ER, SKM, MAS, RM, SSA, MBK, MS, RB, RK, JC, GM AM, MAH, HA, AK, NM, MM, SDN, SK, JK</b>	<b>BE ON TIME</b>
<b>TERM 1 EXAMINATION – ALL LEVELS</b>							