

**NADI MUSLIM COLLEGE**  
**UPDATED TERM TWO PLANNER 2025**

WEEK	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	DAY TODS	THEME
1	19/5 TERM 1 BEGINS ADMIN/HOD/STAFF MEETING, DEPT MEETING /REQUISITION	20/5 D1 SCHOOL RESUMES TERM 1 MARKS DUE TO STUDENTS SCHOOL ASSEMBLY LESSON OBSERVATION STARTS	21/5 D2 RUGBY, NETBALL SOCCER TRAINING STARTS. MARKS DUE TO FORM TEACHERS	22/5 D3 COMMITTEE MEETING MARKS DUE TO HOD'S	23/5 D4 WORK BOOK DUE TO PRINCIPAL MASTERSHEET DUE TO VP/OFFICE VISIT BY EHUB – CAREERS ENG PROJECT Y12/13 – 1 <sup>ST</sup> DRAFT DUE	FA, VK, AD, SK, ML, MM, RD, CS, SG, ES, SSA <b>DISPERSAL TEAM</b> SK, AM, HA, MAH, AK, SDN, JK, NM	HYGIENE AND CLEANLINESS
2	26/5 D5	27/5 D1	28/5 D2 <b>PTI FOR TERM 1 EXAM</b>  MID TERM PAPER(Y9 – Y11) DUE TO HOD	29/6 D3 WORK BOOK DUE RATU SUKUNA DAY CELEBRATION EVACUATION DRILL (FIRE)	30/6 <b>RATU SUKUNA DAY</b>	DD, ME, SDS, MR, MMG, PV, SS, PM, VW, LD, SSR <b>DISPERSAL TEAM</b> SK, AM, HA, MAH, AK, SDN, JK, NM	OBJECTIVES AND THOUGHTS
3	2/6 D4 BOOK MARKING WEEK MID TERM PAPERS (Y9 – Y11) DUE TO VP -COMMERCE DEPT VERIFICATION BEGINS	3/6 D5 INTERNAL ESRI MOCK EXERCISE	4/6 D1	5/6 D2	6/6 D3 WORK BOOK DUE TO VP/HOD GENDER/LEVEL MEETING -COMMERCE DEPT VERIFICATION ENDS <b>Y12 REGISTRATION DUE ON FEMIS</b>	LN, FZ, AS, SC, TS, RJ, MMS, SW, MJ, SSP, ND <b>DISPERSAL TEAM</b> SK, AM, HA, MAH, AK, SDN, JK, NM	ROLES AND OBLIGATIONS
4	9/6 D4 SCHOOL ASSEMBLY BOOK VERIFICATION WEEK -S/SC DEPT VERIFICATION BEGINS	10/6 D5 DEPT MEETING	11/6 D1 MID YEAR EXAM Y12/13 MID TERM Y9 – Y11 PAPER PRINTING/STORAGE	12/6 D2	13/6 D3 ENGLISH PROJECTS 2 <sup>ND</sup> DRAFT DUE Y12,13 -S/SC DEPT VERIFICATION ENDS <b>Y13 REGISTRATION DUE ON FEMIS</b>	SKM, MAS, SSA, MBK, RK, GM, ER, RB, RM, JC, MS <b>DISPERSAL TEAM</b> SK, AM, HA, MAH, AK, SDN, JK, NM	DETERMINATION
5	16/6 D4 HOD MEETING/COVERAGE REPORT DUE SC DEPT VERIFICATION BEGINS	17/6 D5 STAFF MEETING	18/6 D1	19/6 D2	20/6 D3 WORK BOOK DUE TO VP/HOD ASSEMBLY SC DEPT VERIFICATION ENDS	LD, ES, ML, MM, AD, SK, RD, SG, RJ, VK, FA <b>DISPERSAL TEAM</b> SK, AM, HA, MAH, AK, SDN, JK, NM	PROPHECY AND TASK
6	23/6 D4 MID TERM EXAM BEGINS – Y9 – Y11 MID YEAR (FULL LENGTH) – Y12/ Y13	24/6 D5	25/6 D1	26/6 D2	27/6 D3 WORK BOOK DUE TO HOS MID TERM/MID YEAR EXAM ENDS	SDS, VW, DD, MR, ME, SSR, MMG, PV, SAA, SS, PM <b>DISPERSAL TEAM</b> SK, AM, HA, MAH, AK, SDN, JK, NM	MORALITY
7	30/6 D4 REMEDIAL WORK STARTS ASSEMBLY IDADAIT WEEK MARKS DUE TO STUDENTS LESSON OBSERVATIONS STARTS	1/7 D5 FNU VISIT – 9AM – 11AM Y12 AND Y13 STUDENTS MID YEAR MARKS DUE TO F/T's	2/7 D1 MID YEAR MARKS DUE TO HOD	3/7 D2 ANALYSIS DUE TO VP IDADAIT PROGRAM <b>SCHOOL CARNIVAL</b>	4/7 D3 WORK BOOK DUE TO VP/HOD LESSON OBSERVATION ENDS <b>SPORTS DAY/SCHOOL CARNIVAL</b>	SSP, AS, MJ, ND, FZ, SW, MMS, RJ, SC, LN, TS <b>DISPERSAL TEAM</b> SK, AM, HA, MAH, AK, SDN, JK, NM	PLEDGE
TVET WEEK							
8	7/7 D4 ALL MARKS DUE TO SUBJECT TEACHERS MATHS/PHY DEPT VERIFICATION BEGINS	8/7 D5	9/7 D1 MASTER SHEET DUE TO VP	10/7 D2 DEPT COVERAGE REPORTS DUE TO VP /COMMITTEE MEETING	11/7 D3 PTI ALL LEVELS WORK BOOK DUE TO VP/HOD MATHS/PHY DEPT VERIFICATION ENDS	SSA, JC, RM, MS, MAS, SKM, MBK, RB, GM, RK, ER <b>DISPERSAL TEAM</b> SK, AM, HA, MAH, AK, SDN, JK, NM	PERSISTENCE
9	14/7 D4 LESSON OBSERVATION WEEK ASSEMBLY LANG/URDU VERIFICATION BEGINS	15/7 D5	16/7 D1 MAGAZINE PHOTO SESSION	17/7 D2 MAGAZINE PHOTO SESSION	18/7 D3 WORK BOOK DUE TO VP/HOD EVACUATION DRIL LANG/URDU DEPT VERIFICATION ENDS	RD, ES, AD, FA, ML, MM, CS, SK, VK, SG, SAA <b>DISPERSAL TEAM</b> SK, AM, HA, MAH, AK, SDN, JK, NM	STEWARDSHIP
10	21/7 D4 BOOK MARKING WEEK TERM 2 PAPERS DUE TO VP OT/COMP DEPT VERIFICATION	22/7 D5	23/7 D1	24/7 D2	25/7 D3 WORK BOOK DUE TO HOD  OT/COMP DEPT VERIFICATION ENDS	MMS, ME, SDS, DD, VW, PM, PV, SSR, MR, SS, LD <b>DISPERSAL TEAM</b> SK, AM, HA, MAH, AK, SDN, JK, NM	SINCERITY
11	28/7 D4 BOOK VERIFICATION WEEK ASSEMBLY I/ARTS DEPT VERIFICATION BEGINS	29/7 D5	30/7 D1	31/7 D2	1/8 D3 WORKBOOK DUE TO VP/HOD GENDER/LEVEL MEETING I/ARTS DEPT VERIFICATION ENDS	SW, AS, SC, LN, TS, RJ, MMS, SSP, MJ, ND, FZ <b>DISPERSAL TEAM</b> SK, AM, HA, MAH, AK, SDN, JK, NM	SELF-EFFACEMENT
12	4/8 D4 HOMEC DEPT VERIFICATION BEGINS	5/8 D5	6/8 D1	7/8 D2	8/8 D3 WORK BOOK DUE TO VP/HOD  HOMEC DEPT VERIFICATION ENDS	RM, SSA, RK, MBK, MAS, RB, ER, SKM, JC, MS, GM <b>DISPERSAL TEAM</b> SK, AM, HA, MAH, AK, SDN, JK, NM	SYMPATHETIC
13	11/8 D4 ASSEMBLY	12/8 D5	13/8 D1	14/8 D4	15/8 D3 WORK BOOK DUE TO VP/HOD	RD, VK, SK, ML, AD, MM, CS, SG, SAA, FA, ES <b>DISPERSAL TEAM</b> SK, AM, HA, MAH, AK, SDN, JK, NM	FORTITUDE
14	18/8 D4 DEPT REPORTS DUE TO OFFICE	19/8 D5 TRIAL 1 PAPERS DUE TO VP	20/8 D1 DEPT COVERAGE REPORTS DUE TO VP	21/8 D2	22/8 D3 ATTENDANCE REGISTER /WORKBOOK TO OFFICE	SS, ME, SDS, MR, DD, SSR, VW, PV, LD, PM, MMG <b>DISPERSAL TEAM</b> SK, AM, HA, MAH, AK, SDN, JK, NM	PLANNING