

**TERM 3 PARENT NEWSLETTER – SEPTEMBER 2025**

**Principal’s Message**

Dear Parents and Guardians,

Assalamu Alaikum Wa Rahmatullahi Wa Barkaatuhu/Greetings from Nadi Muslim College.

Welcome to Term 3, 2025. This is a crucial period for consolidation and exam preparation. Please support your child’s success by ensuring regular attendance, punctuality, completion of projects/IA, and up‑to‑date class notes.

**1. Parent–Teacher Interviews (PTI) – Friday, 19 September 2025**

**• Time: 8.00 a.m. – 2.30 p.m. • Venue: NMC Classrooms**

**• Focus: Term 2 results, attendance, punctuality, project/IA completion, class notes, and behaviour.**

**2. Academic Expectations & Assessment**

* Coverage & Revision: Evening classes (Week 1 onward) and Saturday classes (Week 2 onward) support exam prep; attendance is expected when timetabled.
* Promotion Criteria: English ≥ 50% and aggregate of best four subjects ≥ 200 (MoE standard).
* Projects / Internal Assessment: Complete by teacher deadlines; late work needs prior approval and may be penalised.
* Notes & Files: Exercise books must be neat and up‑to‑date; missing notes to be completed within 48 hours.
* Short Tests & Annual Exams: Arrive 20 minutes early; bring only permitted stationery; no borrowing during assessments.
* Make‑Up Tests: Only with a medical certificate (within 48 hours) or prior approval from the Principal/Vice Principal.
* Academic Integrity: No plagiarism, cheating, or collusion—marks may be cancelled and disciplinary action taken.
* FEMIS: Teachers record marks/attendance in FEMIS; parents can request summaries at PTI.

**3. Attendance & Punctuality**

* Students must be in school before 8:00 a.m.; frequent lateness or absences trigger parent meetings.
* Unexplained absences are not permitted; medical certificates must be submitted within 48 hours.
* Consistent attendance is required for eligibility to sit assessments and for promotion.

**4. Exam & Campus Rules – Prohibited Item**

* Do NOT bring sharp objects (e.g., blades, knives, scissors or any tool that can cause harm).
* Mobile phones, smart watches, and wearable electronic devices are prohibited during school hours and assessments.
* Permanent markers are not allowed unless issued by a teacher for a specific task.
* Only approved stationery is allowed in exam rooms; pencil cases may be inspected.

Enforcement: Any prohibited item found will be confiscated and may lead to disciplinary action. Parents may be called to collect confiscated items.

**5. Behaviour & Student Welfare**

* Classroom Conduct: No disturbing lessons, roaming corridors, or loitering. A signed corridor pass is required during lessons.
* Uniform & Grooming: Correct uniform daily; neat haircut; no extreme hairstyles, nail polish, or jewellery (except approved items).
* Respect & Safety: Respect staff, students, and property—no vandalism, graffiti, or misuse of facilities.
* Cyber Safety: No cyberbullying, inappropriate posts, or unauthorised recording/photography on campus or school platforms.
* Canteen & Grounds: Queue responsibly; keep the campus clean; restricted areas are out of bounds without permission.
* Transport & Gates: Use designated gates; follow road safety; no loitering outside the school perimeter.
* Health & Wellbeing: Bring a water bottle; report illnesses/injuries to teachers; follow directions during evacuation drills.

6. **School Hall**

Our School Hall will Insha Allah be completed by mid-November, 2025. The opening ceremony will be with the Annual Quran Awards that will be held on 29th November, 2025.

**6. Parent Partnership & Communication**

* Check and sign student diaries; review notes/projects weekly; ensure punctual attendance.
* Official channels: school Viber group, email, and written notices for updates and reminders.
* For urgent matters, contact the school office at 670 0231.

Warm regards,


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**MOHAMMED FEROZ
HEAD OF SCHOOL**

**TERM 3 CALENDAR OF EVENTS**

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| **WEEK** | **DATE** | **EVENT** |
| **1** | **8/9/2025** | **PUBLIC HOLIDAY (PROPHET MUHAMMED’S BDAY)** |
|  | **9/9/2025** | **NORMAL CLASSES RESUMES** |
| **2** | **15/9/2025 – 18/9/2025** | **INTERNATIONAL LITERACY/NATIONAL LIBRARY WEEK** |
|  | **19/09/2025** | **YEAR 9 – YEAR 13 – PTI** |
| **4** | **29/9/2025 – 3/10/2025** | **YEAR 9 – YEAR 13 SHORT TEST** |
|  |  | **FNU/UNI FIJI OPEN DAY**  |
| **5** | **6/10/2025** | **YEAR 9 ENROLMENT BEGINS** |
|  | **9/10/2025** | **FIJI DAY/CHILDREN’S DAY & TEACHER’S DAY CELEBRATION** |
| **6** | **13/10/2025 – 17/10/2025** | **YEAR 13 ANNUAL EXAMINATION** |
| **7** | **20/10/2025 – 24/10/2025** | **YEAR 12 ANNUAL EXAMINATION** |
|  | **21/10/2025** | **PUBLIC HOLIDAY – DIWALI** |
|  | **22/10/2025 – 24/10/2025** | **YEAR 9 – YEAR 11 SHORT TEST** |
| **8** | **27/10/2025 – 07/11/2025** | **FY13 CERTIFICATE EXAMINATION** |
| **10** | **10/11/2025 – 14/11/2025** | **ANNUAL EXAMINATION – YEAR 9 – YEAR 11** |
|  | **11/11/2025 – 21/11/2025** | **FY12 CERTIFICATE EXAMINATION** |
| **12** | **25/11/2025** | **RE-ENROLMENT YEAR 10 – YEAR 12** |
|  | **29/11/2025** | **ANNUAL QURAN AWARDS** |
| **13** | **2/12/2025** | **YEAR 13 GRADUATION** |
|  | **3/12/2025** | **ANNUAL AWARDS DAY** |