**NADI MUSLIM COLLEGE**

**TERM THREE PLANNER 2025**

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| **WEEK** | **MONDAY** | **TUESDAY** | **WEDNESDAY** | **THURSDAY** | **FRIDAY** | **DAY TODS** | **THEME** |
| 1 | 8/9  **PUBLIC HOLIDAY – PROPHET MUHAMMED’S BDAY** | 9/9 D1  TERM 2 MARKS DUE TO STUDENTS  DEPARTMENT MEETINGS | 10/9 D2  DEPARTMENT MINUTES DUE  HOD MEETING  STAFF WELLNESS  MARKS DUE TO FORM TEACHERS | 11/9 D3  MARKS DUE TO HODS  STAFF MEETING | 12/9 D4  WORK BOOK DUE TO VP  M/SHEET DUE TO VP/OFFICE | AS, FZ, PS, SC, TS, RJ, MMS, SW, MJ, SSP, ND, SK, AM, HA, MAH, AK, PM, JK, SDN, MR, MM, NM | **SPIRITUAL EMPOWERMENT** |
| 2 | 15/9 D5  INTERNATIONAL LITERACY DAY/NATIONAL LIBRARY WEEK  BEGINS | 16/9 D1  **ENGLISH MODERATION** | 17/9 D2  STAFF WELLNESS  **PRINCIPAL’S CONFERENCE** | 18/9 D3  **PRINCIPAL’S CONFERENCE** | 19/9 D4  **PTI – YEAR 9 – YEAR 13**  **PRINCIPAL’S CONFERENCE**  LITERARY/LIBRARY WEEK ENDS | RB, MAS, SSA, MBK, RK, MS, ER, SKM, RM, JC, VL, SK, AM, HA, MAH, AK, PM, JK, SDN, MR, MM, NM | **PHYSICAL EMPOWERMENT** |
| 3 | 22/9 D5  Y13 ANNUAL PAPERS DUE TO VP  TSLS VISIT FROM 11 – 12PM | 23/9 D1  **BIO/CHEM MODERATION AT RATU NAVULA** | 24/9 D2  STAFF WELLNESS | 25/9 D3 | 26/9 D4 WORK BOOK DUE TO VP  Y12 PAPERS DUE TO VP  EVACUATION DRILL | ML, ES, LD, SA, AD, SK, RD, SG, CS, NL, FA, SK, AM, HA, MAH, AK, PM, JK, SDN, MR, MM, NM | **INTELLECTUAL EMPOWERMENT** |
| 4 | 29/9 D5  INTERIM ASSESSMENT SUBMIT TO HR  **Y9 – Y13 SHORT TEST BEGINS** | 30/9 D1  **TVET MODERATION** | 1/10 D2  ASSEMBLY  STAFF WELLNESS  ANNUAL PAPER FOR PRINTING | 2/10 D3  CAPS MEETING Y12/13  6.30PM – 8.00PM | 3/10 D4 WORK BOOK DUE TO VP  **FNU/UNI FIJI OPEN DAY Y12/13**  **Y9 – Y13 SHORT TEST ENDS** | ME, SDS, MER, LN, DD, PV, MMG, SSR, SAA, SS, ST, SK, AM, HA, MAH, AK, PM, JK, SDN, MR, MM, NM | **CARING** |
| 5 | 6/10 D5  YEAR 9 ENROLMENT STARTS | 7/10 D1  CAPS MEETING Y9  6.30PM – 8.00PM | 8/10 D2  STAFF WELLNESS  CAPS MEETING Y10/Y11  6.30PM – 8.00PM | 9/10 D3  FIJI DAY, TEACHERS DAY & CHILDREN DAY CELEBRATIONS | 10/10 D4 **FIJI DAY** | FZ, AS, MJ, ND, SSP, SW, MMS, RJ, SC, PS, TS, SK, AM, HA, MAH, AK, PM, JK, SDN, MR, MM, NM | **RESPECT** |
| 6 | 13/10 D5  **Y13 ANNUAL EXAM BEGINS** | 14/10 D1 | 15/10 D2  STAFF WELLNESS | 16/10 D3 | 17/10 D4 WORK BOOK DUE TO VP  **Y13 ANNUAL EXAM ENDS** | MS, JC, RM, SSA, MAS, SKM, MBK, RB, VL, RK, ER, SK, AM, HA, MAH, AK, PM, JK, SDN, MR, MM, NM | **POSITIVE ATTITUDE** |
| 7 | 20/10 D5  WORK UNIT PLANNING STARTS  **Y12 ANNUAL EXAM BEGINS** | 21/10 D1  **PUBLIC HOLIDAY**  **DIWALI** | 22/10 D2  STAFF WELLNESS  SHORT TEST YEAR 9 – YEAR 11  BEGINS | 23/10 D3 | 24/10 D4 WORK BOOK DUE TO VP  MARKS DUE TO FORM TEACHERS  **Y12 ANNUAL EXAM ENDS**  Y9 – Y11 SHORT TEST ENDS | CS, ES, AD, FA, ML, SA, RD, SK, NL, SG, SAA, SK, AM, HA, MAH, AK, PM, JK, SDN, MR, MM, NM | **TOLERANCE** |
| 8 | 27/10 D5  CLEARANCE FOR YR. 13  **FY13 EXAM BEGINS** | 28/10 D1  MASTER SHEET YR. 12&13 DUE TO VP | 29/10 D2  STAFF WELLNESS | 30/10 D3  YEARS 9 – 11 ANNUAL PAPER DUE TO VP | 31/10 D4 | SSR, ME, SDS, DD, LD, ST, MMG, PV, MER, SS, SDS, SK, AM, HA, MAH, AK, PM, JK, SDN, MR, MM, NM | **RESPONSIBILITY** |
| 9 | 3/11 D5  ANNUAL PERFORMANCE STARTS | 4/11 D1  YEARS 9 – 11 ANNUAL PAPER PRINTING STARTS | 5/11 D2  STAFF WELLNESS | 6/11 D3 | 7/11 D4 WORK BOOK DUE TO VP  EVACUATION DRILL (FIRE)  **FY13 EXAM ENDS** | TS, SSP, SC, PS, SW, AS, MMS, RJ, MJ, ND, FZ, SK, AM, HA, MAH, AK, PM, JK, SDN, MR, MM, NM | **HONESTY** |
| 10 | 10/11 D5    **ANNUAL EXAM BEGINS Y9 – Y11** | 11/11 D1  YR. 9,10,11 &12 CLEARANCE STARTS  **FY12 EXAM BEGINS** | 12/11 D2  STAFF WELLNESS | 13/11 D3 | 14/11 D4 YR.9,10,11& 12 CLEARANCE FILE TO VP  WORK BOOK DUE TO VP  **ANNUAL EXAM Y9-Y11 ENDS** | JC, SSA, RK, MBK, MAS, RB, ER, SKM, RM, MS, VL, SK, AM, HA, MAH, AK, PM, JK, SDN, MR, MM, NM | **LISTENING** |
| 11 | 17/11 D5  BOS STARTS | 18/11 D1 | 19/11 D2  STAFF WELLNESS  **Y9–11 MASTERSHEET DUE TO VP** | 20/11 D3  ANNUAL MARKS ENTRY IN TO FEMIS | 21/11 D4 WORK BOOK DUE TO VP  **FY12 EXAM ENDS** | NL, SA, SK, ML, AD, CS, SAA, SG, RD, FA, ES, AM, HA, MAH, AK, PM, JK, SDN, MR, MM, NM | **POLITENESS** |
| 12 | 24/11 D5 | 25/11 D1  RE- ENROLMENT YR. 10-12 | 26/11 D2  STAFF WELLNESS | 27/11 D3  BOS REPORT TO OFFICE | 28/11 D4 WORK BOOK DUE TO VP  STAFF ANNUAL PERFORMANCE ENDS | MMG, ME, SDS, LN, DD, ST, PV, SSR, LD, MER, SS, SK, AM, HA, MAH, AK, PM, JK, SDN, MR, MM, NM | **COOPERATION** |
| 13 | 1/12 D5 | 2/12 D1  **Y13 GRADUATION** | 3/12 D2  **ANNUAL AWARDS DAY** | 4/12 D3 | 5/12 D4  PERFORMANCE ASSESSMENT SUBMITTED TO HR TERM ENDS | AS, FZ, PS, SC, TS, RJ, MMS, SW, MJ, SSP, ND, SK, AM, HA, MAH, AK, PM, JK, SDN, MR, MM, NM | **MANNERS** |